ITEM NO: <u>6e Supp</u> MEETING DATE: <u>November 24, 2015</u> **Revised November 23, 2015** 

# Airport Dining & Retail Opportunities



# Airport Dining & Retail

- Outreach Update
- Lease Opportunities (Group #2)
- Competitive Process Description
- Evaluation Criteria
- Schedule for Next Steps

New slate of competitive opportunities is ready for the marketplace

# **Outreach Update**

- Airport and community events in Q2
  - 2 events drew a total of 176 participants
    - Airport event 112 attendees
    - Tukwila Community Center 64 attendees
- Advertising and promotions
  - Through mainstream and minority publications/websites

Multi-front effort is reaching the community with information

# **Outreach Update**

- Visited over 170 businesses and personally met with 30 food service and retail owners in Q4
- Database of interested businesses
  390 firms
- Training session for local architectural, engineering and construction firms in Q4 – 46 participants, 36 companies represented

Multi-front effort is reaching the community with information

# Lease Group #2

- 1. Food Service/Fast Casual (1 unit)
- 2. Food Service/Casual Dining (1 unit)
- 3. Food Service/Gourmet Coffee (1 kiosk unit)
- 4. Personal Service Manicure (1 unit)
- 5. Personal Service Massage (2 units)
- 6. Small Specialty Retail (1 unit)
- 7. Specialty Retail (2 units)
- 8. Specialty Retail/Tech (2 units)
- 9. Specialty Retail (1 unit)

**10.** Passenger Service – Storage (1 unit)

Three food service, two personal service, four specialty retail and one passenger service opportunities

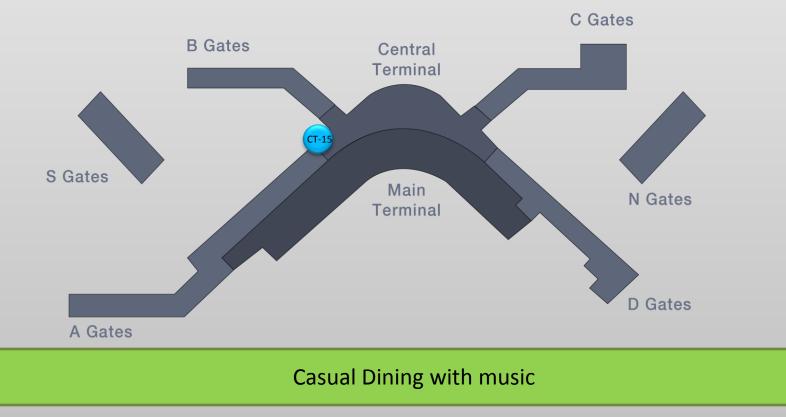
## Food Service – Single Unit #2

- Length of Lease: 10 years
- Rent to be competitively proposed as either flat or tiered rent structure
- Minimum Capital Investment: \$425 per sq. ft. (2,580 sq. ft.)



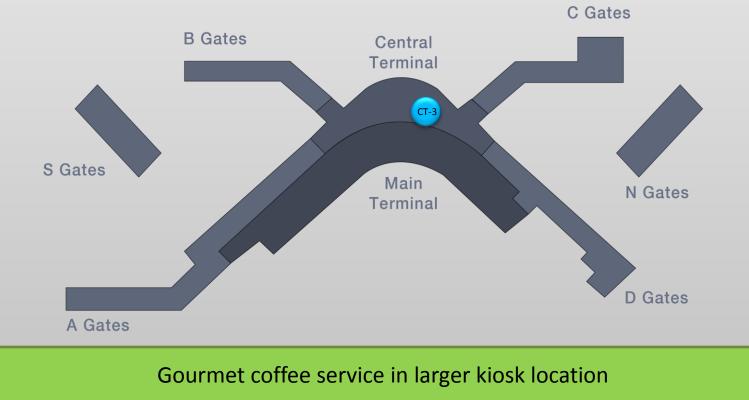
## Food Service – Single Unit #6

- Length of Lease: 10 years
- Rent to be competitively proposed as either flat or tiered rent structure
- Minimum Capital Investment: \$450 per sq. ft. (1,818 sq. ft.)



## Food Service – Single Unit #8

- Length of Lease: 8 years
- Rent to be competitively proposed as either flat or tiered rent structure
- Minimum Capital Investment: \$300 per sq. ft. (452 sq. ft.)



### Personal Service – Small Unit #16

- Length of Lease: 8 years
- Rent to be competitively proposed as either flat or tiered rent structure
- Minimum Capital Investment: \$350 per sq. ft. (CC-04 only: 827 sq. ft.)



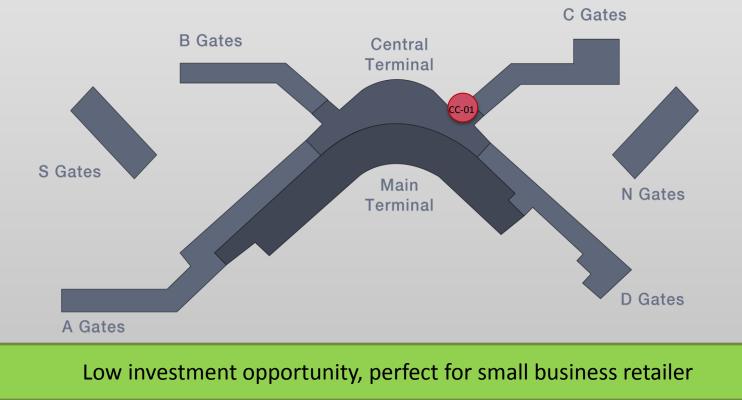
### Personal Service – Small Package #6

- Length of Lease: 8 years
- Rent to be competitively proposed as either flat or tiered rent structure
- Minimum Capital Investment: \$350 per sq. ft. (CA-03 838 sq. ft., CC-05: 908 sq. ft.)



### Small Specialty Retail – Single Unit #12

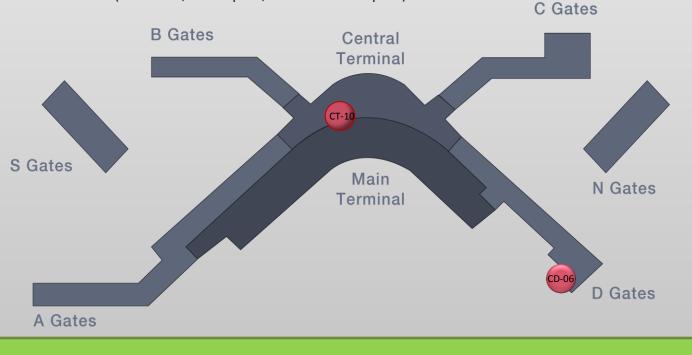
- Length of Lease: 8 years
- Rent to be competitively proposed as either flat or tiered rent structure
- Minimum Capital Investment: \$350 per sq. ft. (205 sq. ft.)



## Specialty Retail – Small Package #2

#### Lease Terms:

- Length of lease: 8 years
- Rent proposed as flat or tiered percentage
- Minimum guaranteed rent
- Minimum capital investment: \$350 per sq. ft. (CT-10: 2,855 sq. ft., CD-06: 805 sq. ft.)



#### Gift merchandise remains a popular offering for travelers

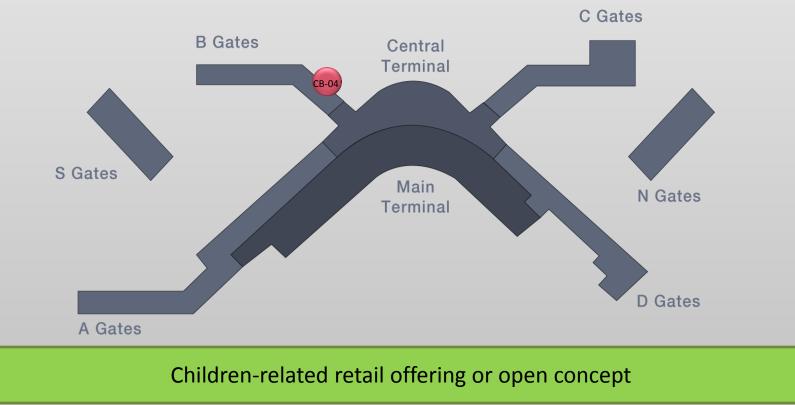
### Specialty Retail/Tech – Small Package #3

- Length of Lease: 8 years
- Rent to be competitively proposed as either flat or tiered rent structure
- Minimum Capital Investment: \$350 per sq. ft. (CA-07: 853 sq. ft., CD-05: 462 sq. ft.)



### Specialty Retail – Single Unit #15

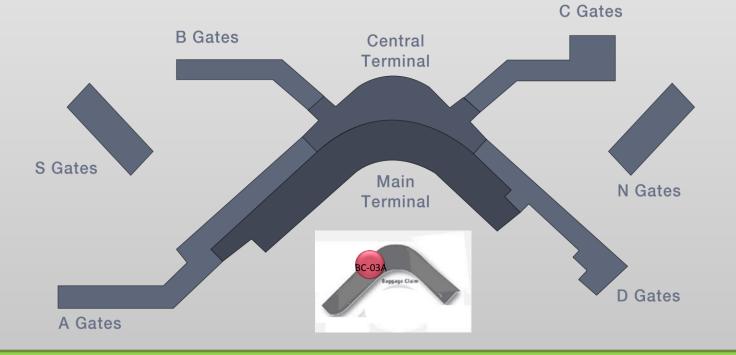
- Length of Lease: 8 years
- Rent to be competitively proposed as either flat or tiered rent structure
- Minimum Capital Investment: \$350 per sq. ft. (938 sq. ft.)



## Passenger Service – Single Unit #14

Lease Terms

- Length of Lease: 5 years
- Rent to be competitively proposed as either flat or tiered rent structure
- Minimum Capital Investment: \$250 per sq. ft. (1,005 sq. ft.)

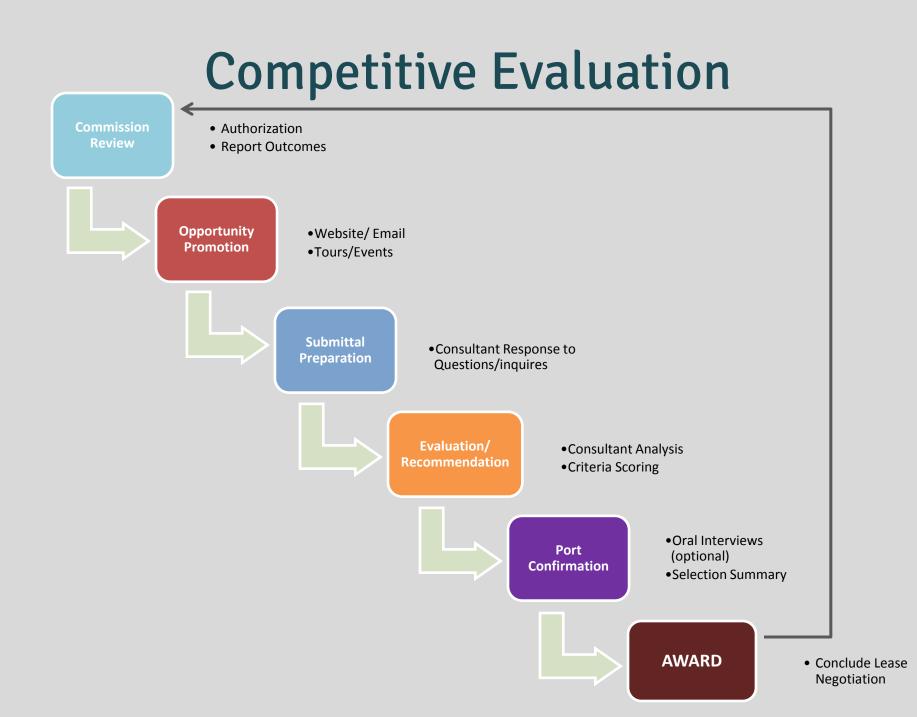


Baggage claim location - Luggage/frozen food storage, mail service and more

### **Competitive Process Overview**

Proposed leasing opportunities will use:

- Simplified process for 1-3 unit opportunities
- Tailored to capabilities of small business
- Consultant/Port criteria evaluations
- Outcome by scoring of uniform criteria



### **Evaluation Criteria**

<b>Company Experience, Financial Capability:</b>	20 points (13%)
Concept Development:	25 points (17%)
Unit Design, Materials and Capital Investment:	25 points (17%)
Financial Projections and Rent Proposal:	25 points (17%)
<b>Operations and Maintenance:</b>	15 points (10%)
Management, Staffing and Workforce Training:	20 points (13%)
Job Quality, Employment and Service Continuity:	15 points (10%)
Small Business Participation:	<b>5 points (3%)</b> 150 points

Established criteria evaluated to balance values important to the Port

### **Schedule for Next Steps**

- November: Advertise opportunities
- December & January: Tours & Training Sessions
- February: Submittals due
- March: Consultant analysis completed
- April:
  - Port review/confirmation of Consultant recommendations
  - Notification to successful proposers
  - Commission update on Lease Group 2 results
- May: Lease Negotiations and Executions

Efficient schedule from advertisement of opportunities to lease execution